



APPOINTMENTS SUB COMMITTEE AGENDA

9.30 am	Monday 1 July 2013	CEME
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Members 7: Quorum 3

COUNCILLORS:

**Conservative Group
(4)**

Becky Bennett
(Chairman)
Michael White (Vice-
Chair)
Steven Kelly
Roger Ramsey

**Residents' Group
(2)**

Clarence Barrett
Gillian Ford

**Labour Group
(1)**

Denis O'Flynn

**For information about the meeting please contact:
Grant Soderberg (01708) 433091
grant.soderberg@havering.gov.uk**

AGENDA ITEMS

1 CHAIRMAN'S ANNOUNCEMENT

The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building's evacuation.

2 APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS

(If any) - receive

3 DISCLOSURE OF PECUNIARY INTERESTS

Members are invited to disclose any pecuniary interest in any of the items on the agenda at this point of the meeting.

Members may still disclose any pecuniary interest in an item at any time prior to the consideration of the matter

4 MINUTES (Pages 1 - 4)

To approve as correct records, the Minutes of the meetings of the Sub-Committee held on 19 November 2012 and 25 January 2013 and to authorise the Chairman to sign them

5 EXCLUSION OF THE PUBLIC

To consider whether the public should now be excluded from the remainder of the meeting on the grounds that it is likely that, in view of the nature of the business to be transacted or the nature of the proceedings, if members of the public were present during these items there would be disclosure to them of exempt information within the meaning of paragraph 1 of Schedule 12A to the Local Government Act 1972; and, if it is decided to exclude the public on these grounds, the Sub-Committee to resolve accordingly on the motion of the Chairman.

6 APPOINTMENT TO THE POST OF HEAD OF BUSINESS & PERFORMANCE

Details to follow; (not available to press or public)

Andrew Beesley
Committee Administration
Manager

Public Document Pack Agenda Item 4

**MINUTES OF A MEETING OF THE
APPOINTMENTS SUB COMMITTEE
Town Hall Romford
19 November 2012 (8.55 am - 11.05 am)**

Present:

COUNCILLORS

Conservative Group Michael White (Vice-Chair, in the Chair), Steven Kelly,
+Jeffrey Brace and +Melvin Wallace

Residents' Group Clarence Barrett and Gillian Ford

Labour Group Denis O'Flynn

Apologies for absence were received from Councillors Becky Bennett and Roger Ramsey (+Malvin Wallace and +Jeff Brace substituted respectively),

Ian Burns, Assistant Chief Executive, Legal & Democratic Services was also present

The Chairman, informed those present of the action to be taken in the event of an emergency.

There were no declarations of pecuniary interest.

4 **MINUTES**

The Minutes of the meeting of the Sub-Committee on 1 October 2012 were accepted as a true record and signed by the Chairman.

5 **EXCLUSION OF THE PUBLIC**

On a motion by the Chairman the Sub-Committee **RESOLVED:**

That the public be excluded from the remainder of the meeting on the grounds that it was likely that, in view of the nature of the business to be transacted or the nature of the proceedings, if members of the public were present during those items there would be disclosure to them of exempt information within the meaning of paragraph 1 of Schedule 12A to the Local Government Act 1972.

6 **APPOINTMENT OF AN INDEPENDENT PERSON FOR STANDARDS OF MEMBERS' CONDUCT**

The Committee interviewed four applicants for appointment to this position. The Sub-Committee carefully considered the merits of each candidate by reference to the written profiles and also satisfied themselves as to their competency by questioning them in turn.

Members then deliberated on their individual merits. After weighing the relative strengths and experience of the candidates as indicated by their application and by interview, the Sub-Committee considered that Keith Mitchell, a former housing association official possessed the qualities needed to undertake the statutory role of Independent Person.

The Localism Act requires that the appointment be made by the Council.

The Sub-Committee appreciated that there would be occasions when the Independent Person would be unable to act (for example because of illness or holiday, or because of a possible conflict of interest) and so a deputising arrangement was needed.

Redbridge Council had indicated that it was willing to enter into an informal mutual support arrangement whereby the Independent Person appointed by that Council would be available when necessary to deputise for this Council's Independent Person, and *vice versa*.

Redbridge had appointed Kevin Madden as its Independent Person. Mr Madden was formerly an Independent Member of this Council's Standards Committee but was not debarred from acting as the Independent Person.

Accordingly, the Sub-Committee RESOLVED to RECOMMEND to the Council that:

1. Keith Mitchell be appointed as the Council's Independent Person for Standards of Members' conduct, for the purposes of the Localism Act 2011.
2. The Independent Person, Kevin Madden, appointed by Redbridge Council be appointed to deputise for the Council's Independent Person when necessary; and that the Council approve this Council's Independent Person deputising for Redbridge.

Chairman

**MINUTES OF A MEETING OF THE
APPOINTMENTS SUB-COMMITTEE**

**Friday 25 January (11.00am – 3.45pm)
At CEME, Marsh Way, Rainham**

Present:

COUNCILLORS:

Conservative Group Steven Kelly (in the Chair) and Roger Ramsey

Residents' Group Gillian Ford

Cheryl Coppell, Chief Executive, Heather Mullin, Director of Transition, NHS North East London and the City (NHS NELC) Dr Simon Tanner, Regional Director of Public Health, Dr Jennifer Smith, Faculty of Health Medical Assessor, Liz Edelman, Assistant Director – HR, NHS NELC and Eve Anderson, Strategic Partner – HR were also present.

The Chairman informed those present of the action to be taken in the event of an emergency.

All decisions were taken with no member voting against.

There were no declarations of pecuniary interest.

7 EXCLUSION OF THE PUBLIC

On a motion by the Chairman the Sub-Committee **RESOLVED:**

That the public be excluded from the remainder of the meeting on the grounds that it was likely that, in view of the nature of the business to be transacted or the nature of the proceedings, if members of the public were present during those items there would be disclosure to them of exempt information within the meaning of paragraph 1 of Schedule 12A to the Local Government Act 1972.

8 APPOINTMENT TO POST OF DIRECTOR OF PUBLIC HEALTH

The Sub-Committee interviewed five applicants for appointment to this position. The Sub-Committee carefully considered the merits of each candidate by reference to the written profiles, results of earlier evaluations and also satisfied themselves as to their professional competency by questioning them in turn.

Members then deliberated on their individual merits. After weighing the relative strengths and experience of the candidates as indicated by their application and by interview, the Committee **RESOLVED TO APPOINT** Mary Black, currently employed by NHS London, as she had the requisite experience, skills and knowledge to discharge the duties of Director of Public Health and that she should be appointed to that post, subject to the notification provisions of paragraph 12 of the Staff Employment Procedure Rules set out in part 4 of Havering's Constitution and upon confirmation from the Chief Executive and Group Director Finance & Commerce that the appropriate references had been received and were satisfactory.